

NATIONAL NON DOMESTIC RATE VACATION FORM

In order that the correct information for rating purposes may appear in the Council's records, please complete all relevant questions in block capitals, sign where indicated and return this form to the Business Rates section at the above address. If you have any questions call Business Rates on (01772) 625238/9 or e-mail revenues@southribble.gov.uk

Address of Property		
Account Reference No		
Name of Vacating Occupier		
Company Name		
Company Registered Address		
E-mail Address		
Tel No		
Date of Vacation (Date on which goods and equipment were removed from property)		
Date Lease Ends (if you were renting the property)		
Name and former address of new occupier (if known)		
Name and Address of the Owner / Landlord (if you were renting the property)		
E-mail Address		
Tel No		
Additional Info (forwarding or contact address) Contact tel no. Contact e-mail address		

DECLARATION

In my capacity as _____(office held) I am authorised to submit and sign this application on behalf of the organisation and I declare that the information provided is true and accurate to the best of my knowledge and belief.

Signed: _____

Dated: _____