

**Notification Form for Accident Damage to a Licensed Vehicle**

*Sections 50(3) Local Government (Miscellaneous Provisions) Act 1976*

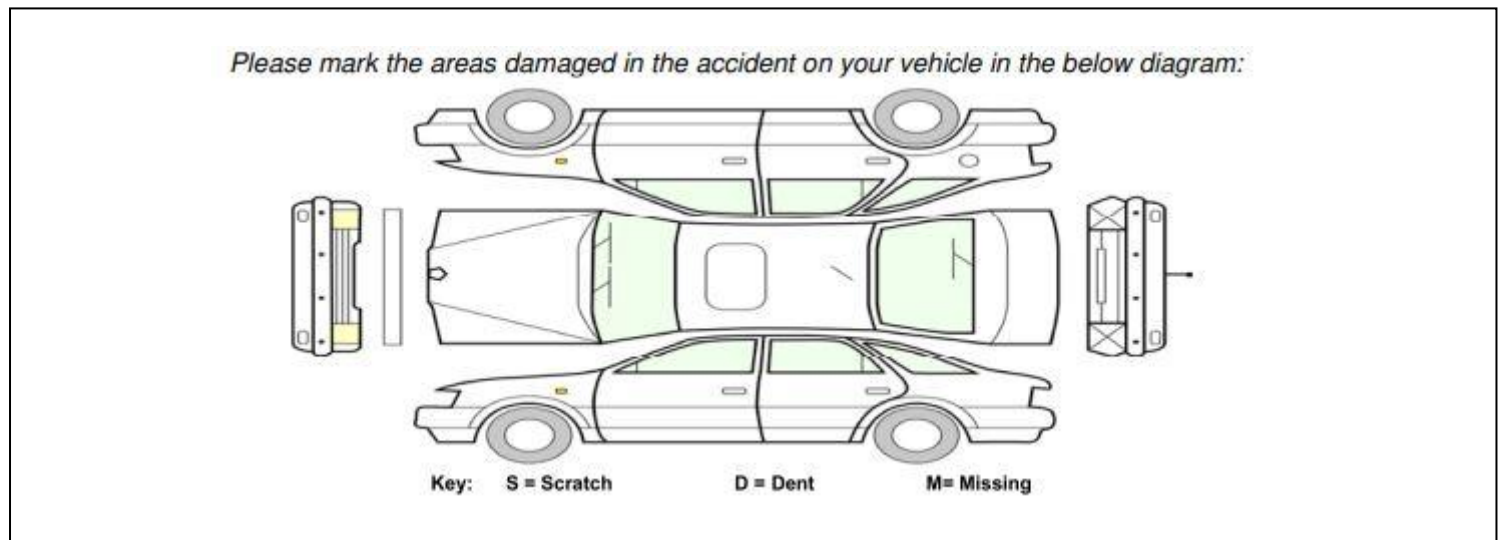
If a licensed vehicle is damaged, and that damage affects the safety, performance and appearance of the licensed vehicle or the comfort or convenience of persons carried then the accident **MUST** be reported in writing within **72 hours** of the accident. The vehicle’s proprietor is required to use this form to report the accident. Details must be accurate and complete.

<p><b>Do you require a Hire Car?</b></p> <p>YES / NO</p> <p>If Yes – There is a fee of £20 to issue a plate on the same working day.</p>	<p><b>Can the Vehicle still be driven?</b></p> <p>YES / NO</p> <p>If No - You <b>MUST</b> return your licence plates to the Licensing Office and provide photographs to <a href="mailto:Licensing@southribble.gov.uk">Licensing@southribble.gov.uk</a></p>
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Date of notification		Vehicle Licence Number	HCV PHV
Make/Model of Vehicle		Vehicle Registration	
Location of Accident		Date/Time of Accident	

Full Name & Address of Proprietor (s)	
Contact Telephone Number	
Full Name & Address of Driver (if different from above)	
Injuries to passengers?	Yes / No
Injuries to self?	Yes / No
3 <sup>rd</sup> Party Details Name/Address Vehicle information (if applicable)	

Was the Accident reported to the Police?	Yes / No Reference Number _____
Have you reported it to your Insurance?	Yes / No Insurance Company _____  Policy Number _____
Have you informed your base Operator?	Yes / No If so, whom? _____



Please specify the damage to the vehicle here:	
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**Declaration**

- (i) I declare that, to the best of my knowledge, the information I have given is complete and true.
- (ii) I understand that it is a criminal offence to make a false statement or omit any material particular from this document.

Signed		Date	
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