

Fees and Charges 2026/27

Contents

Planning and Building Control	3
Planning – Statutory Fees	3
Planning – Non-Statutory Fees – Pre-application advice	3
Community Infrastructure Levy (CIL)	4
Section 106 Planning Obligations Agreement Monitoring Fees	4
Planning – Printing and Searches	5
Land Charges	6
Building Control	7
Building Control – Searches	13
Street Naming and Numbering (Geographical Information System)	14
Bio-Diversity Net Gain Application/Monitoring Fees	15
Licensing	16
Gambling Act 2005	16
Licensing Act 2003	18
Premises Licences	19
Taxi Licensing	20
Other Licensing Fees	22
Pest Control and Animal Welfare	23
Pest Control	23
Animal Welfare	24
Animal Licencing Fees	25
Public Health	26
Housing	26
Food Hygiene	26
Private Water Supplies	26
Miscellaneous	27
Conference and Business Centre	28
Extra Care Facilities	29
Council Tax and Business Rates - Summons and Liability Orders	30
Worden Hall	31
Wedding Hire Charges	32
Legal Services	33
Parking	35
Sports Pitches	37
Waste Services Fees & Charges and Recycling	38
Other Fees and Charges	40
South Ribble Leisure Limited Fees	41

VAT References

VAT	Description
N	Non-Business – no VAT charged
E	Exempt – no VAT charged
O	Outside the Scope
Z	Zero Rated
S	Standard Rate – The fee includes VAT at 20%

Planning and Building Control

Planning – Statutory Fees

Planning fees are set nationally by Government. For the latest planning fees please see:

[Planning fees: annual indexation from 1 April 2026](#)

Changes take effect from 01 April 2026

Planning – Non-Statutory Fees – Pre-application advice

Development Size	Unit of Charge	Charge per Unit	VAT
Householder	Each	£186.85	Inc.
Small	Each	£498.24	Inc.
Medium	Each	£1,245.60	Inc.
Major	Each	£1,868.40	Inc.
Significant Major	Each	£5,190.00	Inc.
Additional Meetings	Per hour	£99.65	Inc.

Community Infrastructure Levy (CIL)

Development Use	Unit of Charge	Indexed CIL Rate 2025*	Indexed CIL Rate 2026*	VAT
Dwelling houses (excluding apartments)	per sq. m	£113.46	£116.07	N
Apartments	per sq. m	£0.00	£0.00	N
Convenience retail (excluding neighbourhood convenience stores)	per sq. m	£279.29	£285.71	N
Retail warehouse, retail parks, and neighbourhood convenience stores	per sq. m	£69.82	£71.43	N
Community uses	per sq. m	£0.00	£0.00	N
All other uses	per sq. m	£0.00	£0.00	N

[Community Infrastructure Levy \(CIL\) payments and charging schedule | South Ribble](#)

*Rates change 01 January each year

Section 106 Planning Obligations Agreement Monitoring Fees

S106 Monitoring Fees	Charge	VAT
Flat Fee	2% of application fee	N
Trigger	£363.30 per trigger	N
Commuted Sum	2% of each payment instalment (indexed value)	N
Land Contribution or on-site affordable housing	£1,038 per development site	N

Planning – Printing and Searches

Type of Fee	Unit of Charge	Charge per Unit	VAT
Plan Location Plans	Each	£0.00	Z
Plan Printing A0	Each	£3.43	S
Plan Printing A1	Each	£3.16	S
Plan Printing A2	Each	£2.57	S
Plan Printing A3	Each	£2.01	S
Plan Printing A4	Each	£0.11	S
Decision Notices	Each	£17.40	S
South Ribble Local Plan	Each	£42.59	Z
Map Only	Each	£26.61	Z
Personal Searches 1.1	Each	£0.00	N
Personal Searches 1.2	Each	£5.32	N
Personal Searches 3.1	Each	£2.66	N
Personal Searches 3.9	Each	£15.97	N
Personal Searches 3.10	Each	£2.66	N
Personal Searches 3.11	Each	£2.66	N
Personal Searches Additional Info	Each	£47.91	N

LAND CHARGES

Type of Fee	Fee	VAT	Total
Standard search (basic LLC1 and CON 29R)	£161.40	£27.40	£188.80
LLC1 only	£24.40	£0.00	£24.40
CON29R only	£137.00	£27.40	£164.40
Each additional parcel (LLC1 and CON29R (each))	£33.20	£6.64	£39.84
CON29O enquiry (questions 6, 12, 18, 21, 22)	£22.80	£4.56	£27.36
CON29O enquiry (all other questions (each))	£16.60	£3.32	£19.92
Other enquiries or questions (each)	£27.50	£5.50	£33.00

Building Control
BUILDING REGULATION CHARGES
The Building (Local Authority Charges) Regulations 2010
Charges with effect from 1st April 2026

Explanatory Notes

- 1.0** Before you build, extend or convert, you or your agent must advise your local authority either by submitting Full Plans or a Building Notice. The charges payable depends on the type of work, the number of dwellings in a building and the total floor area. The following tables may be used in conjunction with the current scheme to calculate the charges. If you have difficulties calculating the charges, please contact the Building Control Office on 01772 625467.
- 2.0 Charges are payable as follows:**
- 2.1** Should you submit Full Plans you will pay a plan charge at the time of submission to cover their passing or rejection.
- 2.2** With Full Plans submissions, for most types of work, an inspection charge covering all necessary site visits will be payable following the first inspection.
- 2.3** Should you submit a Building Notice, the appropriate Building Notice charge is payable at the time of submission and covers all necessary checks and site visits.
- 2.4** Should you apply for a regularisation certificate, regarding unauthorised building work, commenced on or after 11 November 1985, you will pay a regularisation charge to cover the cost of assessing your application and all inspections. The charge is individually assessed, but typically will be a minimum of 150% greater than the gross Building Notice charge.
- 3.0 Table A:** Charges for small domestic buildings e.g., certain new dwelling houses and flats. Applicable where the total internal floor area of each dwelling, excluding any garage or carport does not exceed 300m² and the building has no more than three storeys, each basement level being counted as one storey. In any other case, Table D applies.
- 4.0 Table B:** Where work comprises more than one domestic extension the total internal floor areas of all the extensions shown on the application may be added together to determine the relevant charge. Please note however, the area of loft conversions or loft conversions may not be aggregated to an extension but a 50% discount can be applied. If the extension(s) exceed 100m² or three storeys in height then Table D applies (subject to a minimum plan charge equal to a minimum build cost of £100,000).
- 5.0 Table C:** Standard charges for minor works to dwellings.
- 6.0 Table D:** Applicable to all other building work not covered by Tables A, B, C or D. Total estimated cost means an estimate accepted by the local authority of a reasonable cost that would be charged by a person in business to carry out the work shown or described in the application excluding VAT and any professional fees paid to an architect, engineer or surveyor, etc., and also excluding land acquisition costs.
- 7.0** All other non-domestic works will be individually determined.
- 8.0 Exemptions/reduction in charges:**
- 8.1** Where plans have been either approved or rejected no further charge is payable on resubmission for substantially the same work.
- 8.2** Works to provide access and/or facilities for disabled people to existing dwellings and buildings to which the public have access are exempt from charges. In these regulations 'disabled person' means a person who is within any of the descriptions of persons to whom section 29(1) of the National Assistance Act 1948 applied, as that section was extended by virtue of section 8(2) of the Mental Health Act 1959, but not taking into account amendments made to section 29(1) by paragraph 11 of schedule 13 to the Children Act 1989. The work must be for the sole use of the disabled person.

With the exception of the regularisation charge, all local authority Building Regulation charges are subject to VAT at 20%.

TABLE A - STANDARD CHARGES FOR NEW HOUSING (up to 300m² floor area) or FOR NEW DWELLINGS – FORMED BY CONVERSION / CHANGE OF USE

	Plan Deposit Charge		Inspection Charge		Total Charge	
	Basic charge	Inc. VAT	Basic charge	Inc. VAT	Basic charge	Inc VAT
1	£187.00	£224.40	£436.00	£523.20	£623.00	£747.60
2	£239.00	£286.80	£628.00	£753.60	£867.00	£1,040.40
3	£291.00	£349.20	£768.00	£921.60	£1,059.00	£1,270.80
4	£343.00	£411.60	£908.00	£1,089.60	£1,251.00	£1,501.20
5	£394.00	£472.80	£1,048.00	£1,257.60	£1,442.00	£1,730.40

1. For more than 5 dwellings or if the floor area of the dwelling exceeds 300m² the charge is individually determined.

**TABLE B - STANDARD CHARGES FOR CERTAIN SMALL BUILDINGS,
EXTENSIONS AND ALTERATIONS TO DWELLINGS**

CHARGES FOR CERTAIN SMALL BUILDINGS, EXTENSIONS AND DOMESTIC ALTERATIONS						
Proposal	Plan Deposit Charge		Inspection Charge		Building Notice Charge	
	Basic Charge	Inc VAT	Basic Charge	Inc VAT	Basic Charge	Inc VAT
<i>CATEGORY 1: Extensions to dwellings</i>						
Extension(s): Internal floor area not exceeding 5m ²	£130.00	£156.00	£208.00	£249.60	£338.00	£405.60
Internal floor area over 5m ² but not exceeding 40m ²	£156.00	£187.20	£260.00	£312.00	£416.00	£499.20
Internal floor area over 40m ² but not exceeding 70m ²	£156.00	£187.20	£363.00	£435.60	£519.00	£622.80
Internal floor area over 70m ² but not exceeding 100m ²	£156.00	£187.20	£519.00	£622.80	£675.00	£810.00
<i>CATEGORY 2: Garages and Carports</i>						
<i>Erection or extension of detached or attached building or an extension to a dwelling:</i>						
Which consists of a garage, carport, or both, having a floor area not exceeding 60m ² in total and is intended to be used in common with an existing building & the conversion of an attached garage into a habitable room	£104.00	£124.80	£208.00	£249.60	£312.00	£374.40
<i>CATEGORY 3: Loft Conversions and Dormers</i>						
<i>Formation of a room in roof space, including means of access thereto. Fees for lofts greater than 40m² are to be based on the cost of work. The fee cannot be less than shown below:</i>						
Erection of room in roof space with a floor area not exceeding 40m ² (without dormer)	£156.00	£187.20	£260.00	£312.00	£416.00	£499.20
Erection of room in roof space with a floor area not exceeding 40m ² (with dormer)	£156.00	£187.20	£311.00	£373.20	£467.00	£560.40

TABLE C - STANDARD CHARGES FOR ALTERATIONS TO DWELLINGS

Proposal	Plan Deposit Charge		Inspection Charge		Building Notice Charge	
	Basic Charge	Inc VAT	Basic Charge	Inc VAT	Basic Charge	Inc VAT
1. Installation of replacement windows and doors in a dwelling where the number of windows/doors does not exceed 20	£104.00	£124.80	Inc	Inc	£104.00	£124.80
2. Underpinning with a cost not exceeding £30,000	£260.00	£312.00	Inc	Inc	£260.00	£312.00
3. Controlled Electrical work* to a single dwelling (not carried out in conjunction with work being undertaken that falls within Table B)	£260.00	£312.00	Inc	Inc	£260.00	£312.00
4. Renovation of a thermal element i.e. work involving recovering of a roof, replacement of a floor or renovation of an external wall to which L1b applies	£104.00	£124.80	Inc	Inc	£104.00	£124.80
5. Formation of a single en-suite bathroom/shower room or cloakroom within an existing dwelling (excluding electrical work)	£208.00	£249.60	Inc	Inc	£208.00	£249.60
6. Removal of load bearing wall and insertion of steel beam/s	£156.00	£187.20	Inc	Inc	£156.00	£187.20
7. Installation of heating appliance to a single dwelling e.g. Wood burning stove.	£208.00	£249.60	Inc	Inc	£208.00	£249.60
8. Conversion of conservatory to solid roof construction.	£208.00	£249.60	Inc	Inc	£208.00	£249.60

* Not carried out under a Competent Person Scheme.

All other work within dwellings will be charged as set out in Table D.

TABLE D - STANDARD CHARGES FOR ALL OTHER WORK NOT IN TABLES A, B & C

(excludes individually determined charges)

Estimated Cost		Plan Deposit Charge		Inspection Charge		Building Notice Charge	
From	To	Basic Charge	Inc VAT	Basic Charge	Inc VAT	Basic Charge	Inc VAT
£0	£1,000	£104.00	£124.80	-	-	£104.00	£124.80
£1,001	£5,000	£104.00	£124.80	£104.00	£124.80	£208.00	£249.60
£5,001	£10,000	£104.00	£124.80	£156.00	£187.20	£260.00	£312.00
£10,001	£20,000	£104.00	£124.80	£260.00	£312.00	£364.00	£436.80
£20,001	£30,000	£156.00	£187.20	£311.00	£373.20	£467.00	£560.40
£30,001	£40,000	£156.00	£187.20	£415.00	£498.00	£571.00	£685.20
£40,001	£50,000	£156.00	£187.20	£519.00	£622.80	£675.00	£810.00
£50,001	£75,001	£208.00	£249.60	£571.00	£685.20	£779.00	£934.80
£75,001	£100,000	£208.00	£249.60	£675.00	£810.00	£883.00	£1,059.60

Where it is intended to carry out additional work on a dwelling at the same time as undertaking an extension within Table B then the charge for this additional work (as indicated in Table D) shall be discounted by 50% subject to a maximum estimated cost of less than £10,000.

Notes:

All the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person Scheme, if this is not the case an additional charge will apply.

**Where the estimated cost of work exceeds £100,000 the charge will be
individually assessed by South Ribble Borough Council**

**Subject to a minimum plan fee of £250.00 + VAT and inspection fee of £650.00 +
VAT**

TABLE E - OTHER STANDARD CHARGES

Category of Work	Basic Charge	Inc VAT
Copy of Completion Certificate or Decision Notice	£26.00	£31.00
Building Regulation Confirmation letter (e.g., letter of exemption)	£70.00	£84.00
Supply of information relating to Building Regulation applications or calculated by hourly rate if greater than 1 hour.	£105.28	£126.34
Service of Section 81 (Building Act 1984): Demolition Counter notice (No VAT)	£156.00	-

Building Control – Searches

Type of Fee	Unit of Charge	Charge per Unit	VAT
BC Personal Search 1.1j	Each	£1.37	S
BC Personal Search 1.1k	Each	£1.37	S
BC Personal Search 1.1l	Each	£1.37	S
BC Personal Search 3.7a	Each	£1.28	S
BC Personal Search 3.8	Each	£1.60	S

Street Naming and Numbering (Geographical Information System)

Note: all charges below are VAT category N

Existing Properties	
Individual house name / individual house rename or renumber	£103.80
Rename of street where requested by residents	£207.60 plus £31.15 per property
Conversion of existing property into multiple units	£103.80 maximum four units £20.75 per additional unit plus

New Properties	
Development of 10 plots or fewer	£31.15 per plot up to a maximum of £176.45
Development of more than 10 plots	£207.60 plus an additional £10.40 per plot
Additional charge where this includes naming of a street	£103.80
Additional charge where this includes naming of a building (e.g. block of flats)	£103.80
Changes in development after notification	£31.15 per plot

Bio-Diversity Net Gain Application/Monitoring Fees

Application Fees	Charge	VAT
Stage 1	£2,288.80	S
Stage 2	£3,524.75	S
Stage 3 – S106 Monitoring Fees	See table below	S

Monitoring Fees	Technical difficulty:		
	Low	Medium	High
Size:			
Small (0 to 10ha)	£3,842.50	£5,855.25	£8,980.20
Medium (10+ to 20ha)	£5,379.50	£8,364.65	£11,869.35
Large (20+ to 40ha)	£7,685.00	£10,340.35	£15,292.15

Licensing

Gambling Act 2005

Type of Fee	Unit of Charge	Charge per Unit	VAT
Club Gaming Permits : New operator	Each	£200	N
Club Gaming Permits: Existing operator	Each	£100	N
Club Gaming Permits: If you have club certificate under LA03	Each	£100	N
Club Machine Permit: New operator	Each	£200	N
Club Machine Permit: Existing operator	Each	£100	N
Club Machine Permits: If have club certificate under LA03	Each	£100	N
Club Machine Permits: Annual fee for Club Machine/Club Gaming Permit	Each	£50	N
Club Machine Permits: Copying permit	Each	£15	N
Club Machine Permits: Varying permit	Each	£100	N
Gambling Act Licence: Application - Regional Casino	Each	£15,000	N
Gambling Act Licence: Annual Fee - Regional Casino	Each	£15,000	N
Gambling Act Licence: Vary a Licence - Regional Casino	Each	£7,500	N
Gambling Act Licence: Transfer a Licence - Regional Casino	Each	£6,500	N
Gambling Act Licence: Reinstate a Licence - Regional Casino	Each	£6,500	N
Gambling Act Licence: Provisional Statement - Regional Casino	Each	£15,000	N
Gambling Act Licence: Application - Large Casino	Each	£10,000	N
Gambling Act Licence: Annual Fee - Large Casino	Each	£10,000	N
Gambling Act Licence: Vary a Licence - Large Casino	Each	£5,000	N
Gambling Act Licence: Transfer a Licence - Large Casino	Each	£2,150	N
Gambling Act Licence: Reinstate a Licence - Large Casino	Each	£2,150	N
Gambling Act Licence: Provisional Statement - Large Casino	Each	£10,000	N
Gambling Act Licence: Application - Small Casino	Each	£8,000	N
Gambling Act Licence: Annual Fee - Small Casino	Each	£5,000	N
Gambling Act Licence: Vary a Licence - Small Casino	Each	£4,000	N
Gambling Act Licence: Transfer a Licence - Small Casino	Each	£1,800	N
Gambling Act Licence: Reinstate a Licence - Small Casino	Each	£18,000	N
Gambling Act Licence: Provisional Statement - Small Casino	Each	£8,000	N
Gambling Act Licence: Converted Casino Premises - Annual Fee	Each	£3,000	N
Gambling Act Licence: Converted Casino Premises - Vary a Licence	Each	£2,000	N
Gambling Act Licence: Converted Casino Premises - Transfer a Licence	Each	£1,350	N
Gambling Act Licence: Converted Casino Premises - Reinstate a	Each	£1,350	N
Gambling Act Licence: Application - Bingo Premises	Each	£3,500	N
Gambling Act Licence: Annual Fee - Bingo Premises	Each	£1,000	N
Gambling Act Licence: Vary a Licence - Bingo Premises	Each	£1,750	N
Gambling Act Licence: Transfer a Licence - Bingo Premises	Each	£1,200	N
Gambling Act Licence: Reinstate a Licence - Bingo Premises	Each	£1,200	N
Gambling Act Licence: Provisional Statement - Bingo Premises	Each	£3,500	N

Type of Fee	Unit of Charge	Charge per Unit	VAT
Gambling Act Licence: Application - Adult Gaming Centre	Each	£2,000	N
Gambling Act Licence: Annual Fee - Adult Gaming Centre	Each	£1,000	N
Gambling Act Licence: Vary a Licence - Adult Gaming Centre	Each	£1,000	N
Gambling Act Licence: Transfer a Licence - Adult Gaming Centre	Each	£1,200	N
Gambling Act Licence: Reinstate a Licence - Adult Gaming Centre	Each	£1,200	N
Gambling Act Licence: Provisional Statement - Adult Gaming Centre	Each	£2,000	N
Gambling Act Licence: Application - Betting Premises (Track)	Each	£2,500	N
Gambling Act Licence: Annual Fee - Betting Premises (Track)	Each	£1,000	N
Gambling Act Licence: Vary a Licence - Betting Premises (Track)	Each	£1,250	N
Gambling Act Licence: Transfer a Licence - Betting Premises (Track)	Each	£950	N
Gambling Act Licence: Reinstate a Licence (Track)	Each	£950	N
Gambling Act Licence: Provisional Statement - Betting Premises (Track)	Each	£2,500	N
Gambling Act Licence: Application - Betting Premises (Other)	Each	£3,000	N
Gambling Act Licence: Annual Fee - Betting Premises (Other)	Each	£600	N
Gambling Act Licence: Vary a Licence - Betting Premises (Other)	Each	£1,500	N
Gambling Act Licence: Transfer a Licence - Betting Premises (Other)	Each	£1,200	N
Gambling Act Licence: Reinstate a Licence - Betting Premises (Other)	Each	£1,200	N
Gambling Act Licence: Provisional Statement - Betting Premises (Other)	Each	£3,000	N
Gambling Act Licence: Application - Unlicensed Family Entertainment Permit	Each	£300	N
Gambling Act Licence: Application - Family Entertainment	Each	£2,000	N
Gambling Act Licence: Annual Fee - Family Entertainment	Each	£750	N
Gambling Act Licence: Vary a Licence - Family Entertainment	Each	£1,000	N
Gambling Act Licence: Transfer a Licence - Family Entertainment	Each	£950	N
Gambling Act Licence: Reinstate a Licence - Family Entertainment	Each	£950	N
Gambling Act Licence: Provisional Statement - Family Entertainment	Each	£2,000	N
Gambling Act Licence: Application - Lottery Registration	Each	£40	N
Gambling Act Licence: Annual Fee - Lottery Registration	Each	£20	N
Gaming Machine Permits: Annual Fee	Each	£50	N
Gaming Machine Permits: Change of name	Each	£25	N
Gaming Machine Permits: Copying permit	Each	£15	N
Gaming Machine Permits: New operator	Each	£150	N
Gaming Machine Permits: Existing operator	Each	£100	N
Gaming Machine Permits: Notification of intent to use 2 Gaming Machines	Each	£50	N
Gaming Machine Permits: Transfer licence d premises Gaming Machine Permit	Each	£25	N
Gaming Machine Permits: Varying Permit	Each	£100	N

Licensing Act 2003

Type of Fee	Unit of Charge	Charge per Unit	VAT
Lic Act 2003: Theft, loss, etc. of premises licence or summary	Each	£10.50	N
Lic Act 2003: Premises: Application for a provisional statement where premises being built etc.	Each	£315.00	N
Lic Act 2003: Premises: Notification of change of name or address	Each	£10.50	N
Lic Act 2003: Premises: Application for minor variation of Premises Licence	Each	£89.00	N
Lic Act 2003: Premises: Application to vary licence to specify individual as premises supervisor	Each	£23.00	N
Lic Act 2003: Premises: Application for transfer of premises licence	Each	£23.00	N
Lic Act 2003: Premises: Interim authority notice following death etc. of licence holder	Each	£23.00	N
Lic Act 2003: Premises: Replacement of requirement for DPS with alternative condition in church and village halls	Each	£23.00	N
Lic Act 2003: Premises: Right of freeholder etc. to be notified of licensing matters	Each	£21.00	N
Lic Act 2003: Club: Application for minor variation of club premises certificate	Each	£89.00	N
Lic Act 2003: Club :Theft, loss etc. of certificate or summary	Each	£10.50	N
Lic Act 2003: Club: Notification of change of name or alteration of rules of club	Each	£10.50	N
Lic Act 2003: Club: Change of relevant registered address of club	Each	£10.50	N
Lic Act 2003: Temporary event notice	Each	£21.00	N
Lic Act 2003: Theft, loss etc. of temporary event notice	Each	£10.50	N
Lic Act 2003: Application for the grant or renewal of a personal licence	Each	£37.00	N
Lic Act 2003: Theft, loss etc. of personal licence	Each	£10.50	N
Lic Act 2003: Duty to notify change of name or address of personal licence	Each	£10.50	N

Premises Licenses

Type of Fee	Unit of Charge	Charge per Unit	VAT
Premises Licenses Application - Rateable Value £1 - 4,300	Each	£100.00	N
Premises Licenses Application - Rateable Value £4,301 - 33,000	Each	£190.00	N
Premises Licenses Application - Rateable Value £33,001 - 87,000	Each	£315.00	N
Premises Licenses Application - Rateable Value £87,001 - 125,000	Each	£450.00	N
Premises Licenses Application - Rateable Value £125,001+	Each	£635.00	N
Premises Licenses Annual Fee - Rateable Value £1 - 4,300	Each	£70.00	N
Premises Licenses Annual Fee - Rateable Value £4,301 - 33,000	Each	£180.00	N
Premises Licenses Annual Fee - Rateable Value £33,001 - 87,000	Each	£295.00	N
Premises Licenses Annual Fee - Rateable Value £87,001 - 125,000	Each	£320.00	N
Premises Licenses Annual Fee - Rateable Value £125,001+	Each	£350.00	N

Taxi Licensing

Driver

Type of Fee	Unit of Charge	Charge per Unit	VAT
New Driver - 3 year	Each	£190	N
New Driver – 1 year	Each	£125	N
Driver renewal – 3 year	Each	£175	N
Driver renewal – 1 year	Each	£70	N
CSE Driver training	Each	£5	N
Driver Knowledge Test	Each	£25	N
Replacement Licence (badge)	Each	£10	N
Replacement Licence (paper)	Each	£10	N
DBS Enhanced [VAT 'N']	Each	£60	N
In house taxi Driver course	Each	£150	N

Vehicle

Type of Fee	Unit of Charge	Charge per Unit	VAT
New Hackney Carriage	Each	£145	N
New Private Hire Vehicle	Each	£135	N
Renew HCV	Each	£115	N
Renew PHV	Each	£110	N
Replacement plate (external)	Each	£25	N
Replacement plate (internal)	Each	£15	N
Door stickers (for two)	Each	£5	N
Transfer to new proprietor	Each	£50	N
Change of vehicle	Each	£70	N

New Operator (5-year licence)

Type of Fee	Unit of Charge	Charge per Unit	VAT
1 Vehicle	Each	£220	N
2 to 5 Vehicles	Each	£580	N
6 to 20 Vehicles	Each	£1,090	N
21 or more	Each	£1,525	N

Operator Renewal (5-year licence)

Type of Fee	Unit of Charge	Charge per Unit	VAT
1 Vehicle	Each	£215	N
2 to 5 Vehicles	Each	£575	N
6 to 20 Vehicles	Each	£1,085	N
21 or more	Each	£1,520	N

Other Licensing Fees

Type of Fee	Unit of Charge	Charge per Unit	VAT
Small Society Lottery Licence - New application	Each	£40	N
Small Society Lottery Licence - Renewal application	Each	£20	N
Scrap Metal Dealer – Site Licence	Each	£550	N
Scrap Metal Dealer – Collector’s licence	Each	£350	N
Scrap Metal Dealer – Variation	Each	£90	N
Second-hand Goods’ Dealers	Each	£55	N
Car Boot Sales Category 1 Up to 12 pitches	Each	£26	N
Car Boot Sales Category 2 From 13 – 49 pitches	Each	£36	N
Sex Establishment	Each	£2,000	N
Street Collection Permit		No charge	
House to House Collection		No charge	

Pest Control and Animal Welfare

Pest Control

Service	Unit of Charge	Charge	Vat
Rats and Mice (Domestic)	Per Visit	Free	N
Rodents (Commercial)	Per Quote	Contact Team for Quotation	S
Grey Squirrel Trapping programme	Per Visit	£180 (includes initial trapping programme, 3x revisits and removal of captured animals)	S
Moles	Per Hour	Price on quotation based on £27.5 per 1/2 hour per officer/technician	S
Bedbugs	N/A	Advice and Sign Posting only	N
Cockroaches	Per visit (including re-visits up to max of 3)	£73.20	S
Ants	Per visit (including re-visits up to max of 3)	£73.20	S
Fleas	N/A	Advice and Sign Posting only	N
Wasps	Per visit (including re-visits up to max of 3)	£72.20	S
Cluster Flies	Per visit (including re-visits up to max of 3)	£73.20	S
Insect ID	Per Specimen	Free	N
Bumble Bee Nest removal and relocation	Per Nest	£73.20	S
Camera Survey and/or smoke testing of drainage systems	Per Hour	Price on quotation based on £27.50 per 1/2 hour per officer/technician	S
Sale of Traps (supply only basis)	Per Item	£20.30 Rat trap (with box and key)	S
		£15.25 Mouse trap (with box and key)	
		£5.09 Mouse trap (not boxed)	
		£25.40 Flea traps	
Pest control building proofing work	Per Hour	Price on quotation based on £27.50 per 1/2 hour per	S

Animal Welfare

Type of Fee	Unit of Charge	Charge per Unit	VAT
Dog Reclamation Fee (excludes kennelling fees)	Per Dog	£200.00	N
Stray Dog Fixed Penalty Charge		£90.08	N

Animal Activities Licensing Fees

Type of Fee	Unit of Charge	Application Fee (non-refundable)	Charge Per Unit/ Grant Fee	VAT
Commercial Animal Boarding – up to 10 Kennels	Each*	£181.00	£122.00	N
Commercial Animal Boarding- 11-25 Kennels	Each*	£181.00	£181.00	N
Commercial Animal Boarding- 26-50 Kennels	Each*	£181.00	£210.50	N
Commercial Animal Boarding- Over 50 Kennels	Each*	£181.00	£242.00	N
Home Boarding Licence	Each*	£181.00	£122.00	N
Day Care Licence – Domestic	Each*	£181.00	£122.00	N
Day Care Licence – Commercial	Each*	£181.00	£152.55	N
Breeding of Dogs	Each*	£181.00 (Plus Veterinary fee)	£122.00	N
Dog Home boarding	Each	£181.00	£122.00	N
Pet Sales Licence	Each*	£181.00	£181.00	N
Horse Riding Establishments (excludes Vet Fees, payable on application)	Each	£210.50	£181.00	N
Exhibition of Animals	Each*	£181.00	£122.00	N
Dangerous Wild animals	Each	£181.00	£122.00	N
Home Boarder (Franchise) Arranger	Each	£181.00	£181.00	N
Zoo Licence	Each	£724.00	£1,087.00	N
Pet Shops	Each	£181.00	£181.00	N
Variation to amending a Licence	Each		£59.00	N
Renewal fee	Each	Same as above	Same as above	N

* License issued for a period of 1, 2 or 3 years dependent on the risk score

Public Health

Housing

Type Of Fee	Unit Of Charge	Application Fee	Grant Fee/Charge Fee	VAT
Housing Act 2004 Enforcement	Each	N/A	£457.65	N
Housing Act 2004 Houses of Multiple Occupation (HMO) Licence – up to 5 Occupants	Each (5-year licence)	£484.00	£362.00	N
Housing Act 2004 Houses of Multiple Occupation (HMO) Licence – above 5 Occupants	Each (5-year Licence)	£484.00 - + £60 per additional Occupant	£362.00 + £60 per additional Occupant	N
Housing Immigration	Each	N/A	£175.00	N
Variation to amending a licence	Each	N/A	£122.00	N

Food Hygiene

Details	Unit of Charge	Charge	VAT
Requested re-inspection for purposes of re-rating under Food Hygiene Rating Scheme	Per application	£208.00	N
Details	Unit of Charge	Charge	VAT
Export Certification Inspection	Per visit	£122	S
Export Certificate	Per certificate	£61	S

Private Water Supplies

Details	Unit of Charge	Charge	VAT
Risk assessment	each assessment	£61 per hour	N
Investigation	For each investigation	£61 per hour	N
Analysing a sample	Unit of Charge	Charge	VAT
Taken under Regulation 10	Per sample	£92 plus laboratory fees	N
Large supplies (Regulation 9 Group A & B)	Per sample	£92 plus laboratory fees	N

Street Trading

Type of Fee	Unit of Charge	Charge Per Unit/ Grant Fee	VAT
Street Trading Consent: Grant	Each	£810	N
Street Trading Consent: Renewal	Each	£602	N
Variation to amending a Licence	Each	£61.00	N

Contaminated Land

Type of Fee	Unit of Charge	Charge Per Unit/ Grant Fee	VAT
Contaminated Land Enquiries	Per Hour	£135.26	N

Skin Piercing and Tattooing

Type of Fee	Unit of Charge	Charge Per Unit/ Grant Fee	VAT
Acupuncture. Tattooing. Ear Piercing, Microblading	Each	£225.00	N
Registration of Additional Treatment	Each	£148.00	N
Registration of Additional Person	Each	£148.00	N
Variation to amending a Licence	Each	£61.00	N

Conference and Business Centre

Commercial						
Working Hours					Outside Hours	
Room	Full Day - 5 hours & over	Half Day - Under 5 hours	Tea & Coffee Cost per cup	Hourly Rate - No Refreshments included	Price per hour over and above basic rate	Price per hour after 10pm
FULL SUITE	£520	£310	£1.00	N/A	£35	£40
SHIELD	£365	£255	£1.00	£80	£35	£40
WHEEL	£315	£205	£1.00	£65	£35	£40
CROSS	£315	£205	£1.00	£65	£35	£40
PADDOCK	£210	£115	£1.00	£50	£35	£40
LOSTOCK	£210	£115	£1.00	£50	£35	£40
RIBBLE	£155	£85	£1.00	£40	£35	£40
OAK	£155	£85	£1.00	£40	£35	£40

Charity						
Working Hour					Outside Hours	
Room	Full Day - 5 hours & over	Half Day - Under 5 hours	Tea & Coffee Cost per cup	Hourly Rate - No Refreshments included	Price per hour over and above basic rate	Price per hour after 10pm
FULL SUITE	£260	£155	£1.00	N/A	£35	£40
SHIELD	£183	£128	£1.00	£80	£35	£40
WHEEL	£158	£103	£1.00	£65	£35	£40
CROSS	£158	£106	£1.00	£65	£35	£40
PADDOCK	£105	£58	£1.00	£50	£35	£40
LOSTOCK	£105	£58	£1.00	£50	£35	£40
RIBBLE	£78	£43	£1.00	£40	£35	£40
OAK	£78	£43	£1.00	£40	£35	£40

Security provision at the Conference Centre of £20.76 per hour (Mon-Sun) and £36.33 on Bank Holidays (minimum 6 hours charge).
All prices quoted are excluding VAT at 20%

Extra Care Facilities

Type of Fee	Unit of Charge	Charge per Unit	VAT
Guest Suite charges - Jubilee Gardens	Per Night	£25	Z

Council Tax and Business Rates - Summons and Liability Orders

Type of Fee	Unit of Charge	Charge per Unit	VAT
Council Tax Administration - recovery admin costs for summons	Each	£58.50	N
Council Tax Administration - recovery admin costs for liability orders	Each	£31.50	N
Business Rates Administration - recovery admin costs for summons	Each	£58.50	N
Business Rates Administration - recovery admin costs for liability orders	Each	£31.50	N

Worden Hall

For further information about functions and weddings at Worden Hall please e-mail

wordenhall@southribble.gov.uk

Type of Fee	Unit of Charge	Charge per Unit
Heritage Education Sessions including schools and lifelong learning	per pupil	Price on application

Event	Day of Week	Approx Numbers	Proposed Room Hire Rate
Conferencing	Weekday	50	£275
Evening Event	Friday / Saturday	100	£250
Daytime Wake	Weekday	60	£150
Christening	Sunday	100	£150
Afternoon Tea	Weekday	40	£150

Wedding Hire Charges

Full Wedding (includes hire of the Barn, Atrium and Clocktower Bar)

Day of the Week	2025 and 2026 Prices		2027	
	Peak Season	Off Peak Season	Peak Season	Off Peak Season
	(April to September including December)	October to March excluding December)	(April to September including December)	October to March excluding December)
Monday to Thursday	£2,000	£1,800	£2,200	£2,000
Friday, Saturday and Sunday	£2,800	£2,300	£3,000	£2,500
Bank Holidays	£4,000	£3,500	£4,200	£3,700

Wedding Ceremonies only (includes hire of Barn, Atrium and Clocktower Bar)

Day of the Week	2025 and 2026 Prices		2027	
	Peak Season	Off Peak Season	Peak Season	Off Peak Season
	(April to September including December)	October to March excluding December)	(April to September including December)	October to March excluding December)
Monday to Thursday	£800	£650	£880	£715
Friday, Saturday and Sunday	£1,200	£1,050	£1,320	£1,115
Bank Holidays	£1,600	£1,450	£1,760	£1,595

Legal Services

Where matters are more complex, variation from these charges will be discussed at the outset.

Note: all charges below are VAT category N except in relation to a minority of sites opted to tax.

Service	Charge
New Lease	£622.80
Disposal of Land	£553.25
Disposal of Large Site	£533 and/or hourly rate thereafter
Acquisition of Public Open Space	£533.00
Disposal of Land Via Auction	£1,107.55 or 1.5% of sale price (whichever is higher)
Drafting of Easement	£332.15
Drafting of Wayleave Agreements	£166.10
Memorandum for Rent Review	£112.65
Retrospective Consent	£442.20
Drafting of Section 106 Agreement	£1,107.55 minimum (complicated matters to be on a time recovery basis)
Footpath Diversion	£1,764.60 minimum (plus advertising costs)
Prosecution Work for Other Bodies	£110 per hour
Licence to Assign	£415.20
Licence to Underlet	£387.20
Photocopying - Tree protection Order	£21.80
Photocopying - Section 106 Agreement	£55.00
Photocopying - Lease	£55.00

Estate Surveyors Fees (minimum fees depending on degree of complexity)

Type of Fee	Unit of Charge	Charge per Unit	VAT
Land and Property Disposals	Each	£350.00	S
Building License	Each	£350.00	S
Leases/Licences inc. assignments, underlets, alterations/surrenders	Each	£350.00	S
Variation to Leases	Each	£350.00	S



Parking

Ecroyd St – Leyland

Length of Stay	Charge
1 hour free	£0.00
Up to 3 hours	£1.00
Up to 5 hours	£3.00
Over 5 hours	£10.00

East St, Churchill Way / Sumner St, Leyland Leyland

Length of Stay	Charge
1 hour free	£0.00
Up to 3 hours	£1.00

King St, Leyland / Hope Terrace, Lostock Hall

Length of Stay	Charge
1 hour free	£0.00
Up to 3 hours	£1.00
All day	£3.00
7-days	£12.00

Station Approach (Railway Station)

Length of Stay	Charge
1 Day	£1.00
2 Days	£2.00
3 Days	£3.00
7 Days	£4.00

Parking Permits

Type of Fee	Unit of Charge	Charge per Unit	VAT
7 Days Ticket	7 days	£20.00	Inc.
Long-Stay Parking Permit	3 months	£115.00	Inc.
Long-Stay Parking Permit	6 months	£220.00	Inc.
Long-Stay Parking Permit	12 months	£400.00	Inc.

Market Trader permit of £100 per 6 months being applicable to King Street (on return to the new market).

The above costs include VAT at standard rate.

Civic Centre Car parking

Car Parking booking rates for hirers of the Civic Centre allowing their guest free parking for the day.

Subject to agreement on a case by case basis.

	Commercial	Charity/Community
50 cars or fewer	200	100
51 to 100	300	150
On weekends and bank holidays only, 101 cars and above	400	200

Sports Pitches

Football Pitches

Type of Fee	Unit of Charge	New Teams	VAT
Cat A (S)	Per season	£517.00	N
Cat A (J)	Per season	£258.50	N
Cat B (S)	Per season	£404.80	N
Cat B (J)	Per season	£202.30	N
Cat C (S)	Per season	£220.90	N
Cat C (J)	Per season	£110.50	N

Categories:

Seniors over 18

Juniors under 18

Cat A - Changing accommodation, goal posts erected, pitches marked out

Cat B - Changing accommodation, pitches marked out

Cat C - Pitch only

Waste Services and Recycling

Type of Fee	Unit of Charge	Charge per unit	VAT
Civic Amenity Collection (Bulky Waste including waste electrical items) - 1 item	1 item	£25.40	N
Civic Amenity Collection (Bulky Waste including waste electrical items) – 2 to 5 items	2 to 5 items	£50.90	N
Civic Amenity Collection (Bulky Waste including waste electrical items) – 6 items	6 items	£75.80	N
Civic Amenity Collection (Bulky Waste including waste electrical items) – 7 to 10 items	7 to 10 items	£101.70	N
Garden Waste Collection Service	Per bin per year	£40.00	N
New/Replacement/Additional Bins – 240 litres (Green Boxes £10.50)	Per bin	£31.70	N

Trade Waste Schedule 2

Type of Fee	Residual Bin size	Rental	Collection	Disposal	Total Fee
Schools General	1100	No	£480.00	No	£480.00
Schools General	360	No	£165.00	No	£165.00
Care Homes General	1100	No	£480.00	No	£480.00
Care Homes General	360	No	£165.00	No	£165.00
Church General	1100	£72.00	No	No	£72.00
Type of Fee	Paper & Card Recycling Bin	Rental	Collection	Disposal	Total Fee
Schools & Care Homes - Weekly	1100/660	£72.00	£371.00	No	£443.00
Schools & Care Homes - Fortnightly	1100/660	£72.00	£186.00	No	£258.00

Size of Bin - non schedule 2	Total
360 litre	£515.00
1100 litre	£1,257.00

Replacement Garden Waste Permits - £3.00

Replacement Lost & Stolen Waste Containers.

Replacement 240L Wheelie Bins - £31.70

Replacement Green Box's - £10.50

Events Charges – Waste Management

Even though there is no charge for rent of bins, organisations requesting the bins will be liable for any repair and replacement costs for damaged or lost bins.

These costs are for guidance only any quote and agreement will be generated by the Waste Team.

Other Fees and Charges

Allotments, Garages and Grazing Licences

Site	Volume	Cost
St Johns green Allotments	8 plots	£33.74 per plot per year
Higher Walton Allotments	3 plots	£33.74 per plot per year
Pigeon lofts, Bamber bridge	8 Plots	£33.74 per plot per year
Grazing Licence Kellet Lane	1	£360.64 per year
Garage licence Leyland	4	£658.51 +VAT per year
Garage licence Penwortham	11	£658.51 +VAT per year
Parking plots Longmeanygate	20	£46.19 + VAT per plot per year

Leyland Market

Rental charges are not listed because they are agreed on an ad hoc basis with the tenant.

Community Centres

Moss Side Community Centre

VENUE HIRE PRICING TABLE	Charge	Note
Hire price per hour	£22.15	
Half day hire rate	£55.38	Maximum 5 hours
Evening hire rate	£55.38	Maximum 5 hours
Full day hire rate	£138.45	

No VAT payable on any of the above hire charges.

South Ribble Leisure Limited Fees

[Below is the Price List for some of the services available at South Ribble Leisure Limited.](#)
however a comprehensive list can be found on their website

Service	Price List 26/27	VAT
Adult Swim	£5.25	N
Junior Swim	£4.30	N
Tennis Court Indoor	£21.15	N
Badminton Court	£10.50	N
Squash Court	£10.50	N
Adult Gym	£9.50	N
Sports Hall Full Hall Hire	£52.80	N
Swimming lessons	£6.90	N
Gymnastics lesson	£6.90	N
Main Pool Hire	£58.10	N