

Fees and Charges 2025/26

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VAT References

VAT	Description
N	Non-Business – no VAT charged
E	Exempt – no VAT charged
O	Outside the Scope
Z	Zero Rated
S	Standard Rate – The fee includes VAT at 20%

Planning

Planning – Statutory Fees

Planning fees are set nationally by Government. For the latest planning fees please see:

[Forthcoming Fees for Planning Applications in England](#)

Changes take effect from 01 April 2025

Planning – Non-Statutory Fees – Pre-application advice

Development Size	Definition	Pre-App Fees	VAT
Householder	Householder pre-apps	£50	S
Small	1-3 dwellings, floorspace less than 100 sq. m	£200	S
Medium	4-9 dwellings, floorspace of 100 - 1000 sq. m	£500	S
Major	10-49 dwellings, floorspace of 1000 - 2000 sq. m, site area of 1-2 ha	£2,000	S
Significant Major	50+ dwellings, floorspace of 2000 sq. m or more, Site area more than 2 ha	£3,000	S

Community Infrastructure Levy (CIL)

Development Use	Unit of Charge	Indexed CIL Rate 2024*	Indexed CIL Rate 2025*	VAT
Dwelling houses (excluding apartments)	per sq. m	£110.56	£113.46	N
Apartments	per sq. m	£0.00	£0.00	N
Convenience retail (excluding neighbourhood convenience stores)	per sq. m	£272.14	£279.29	N
Retail warehouse, retail parks, and neighbourhood convenience stores	per sq. m	£68.04	£69.82	N
Community uses	per sq. m	£0.00	£0.00	N
All other uses	per sq. m	£0.00	£0.00	N

*rounded to two decimal places – for full details please see our [Community Infrastructure Levy \(CIL\) payments and charging schedule | South Ribble](#)

*Rates change 01 January each year

Section 106 Planning Obligations Agreement Monitoring Fees

S106 Monitoring Fees	Charge	VAT
Flat Fee	2% of application fee	N
Trigger	£350 per trigger	N
Commuted Sum	2% of each payment instalment (indexed value)	N
Land Contribution or on-site affordable housing	£1,000 per development site	N

Planning – Printing and Searches

Description	Charge	VAT
Plan Location Plans	£0.00	Z
Plan Printing A0	£3.30	S
Plan Printing A1	£3.04	S
Plan Printing A2	£2.48	S
Plan Printing A3	£1.94	S
Plan Printing A4	£0.11	S
Decision Notices	£16.76	S
South Ribble Local Plan	£41.03	Z
Map Only	£25.64	Z
Personal Searches 1.1	£0.00	N
Personal Searches 1.2	£5.13	N
Personal Searches 3.1	£2.56	N
Personal Searches 3.9	£15.39	N
Personal Searches 3.10	£2.56	N
Personal Searches 3.11	£2.56	N
Personal Searches Additional Info	£46.16	N

Building Control – Searches

Description	Charge	VAT
BC Personal Search 1.1j	£1.32	S
BC Personal Search 1.1k	£1.32	S
BC Personal Search 1.1l	£1.32	S
BC Personal Search 3.7a	£1.23	S
BC Personal Search 3.8	£1.54	S

Building Control

Building Control charges and full details can be found on the link below.

[building-regulation-fees](#)

Street Naming and Numbering (Geographical Information System)

Note: all charges below are VAT category N

Existing Properties	
Individual house name / individual house rename or renumber	£100
Rename of street where requested by residents	£200 plus £30 per property
Conversion of existing property into multiple units	£100 maximum four units £20 per additional unit plus

New Properties	
Development of 10 plots or fewer	£30 per plot up to a maximum of £170
Development of more than 10 plots	£200 plus an additional £10 per plot
Additional charge where this includes naming of a street	£100
Additional charge where this includes naming of a building (e.g. block of flats)	£100
Changes in development after notification	£30 per plot

Bio-Diversity Net Gain Application/Monitoring Fees

Application Fees	Charge	VAT
Stage 1	£2,205.00	S
Stage 2	£3,395.70	S
Stage 3 – S106 Monitoring Fees	See table below	S

Monitoring Fees			
	Technical difficulty:		
Size:	Low	Medium	High
Small (0 to 10ha)	£3,701.81	£5,640.88	£8,651.46
Medium (10+ to 20ha)	£5,182.54	£8,058.40	£11,434.84
Large (20+ to 40ha)	£7,403.63	£9,961.81	£14,732.34

LAND CHARGES

Type of Fee	Fee	VAT	Total
Standard search (basic LLC1 and CON 29R)	£155.48	£26.40	£181.88
LLC1 only	£23.48	£0.00	£23.48
CON29R only	£132.00	£26.40	£158.40
Each additional parcel (LLC1 and CON29R (each))	£32.00	£6.40	£38.40
CON29O enquiry (questions 4, 6, 12, 18, 21, 22)	£22.00	£4.40	£26.40
CON29O enquiry (all other questions (each))	£16.00	£3.20	£19.20
Other enquiries or questions (each)	£26.50	£5.30	£31.80

Licensing

Note: all charges quoted in this section are VAT category N

Gambling Act 2005

Product	Fee
PREMISES	
Premises Licence – New or Variation	Fees Vary
PERMIT	
Permit – New applications	Fees Vary
Permit – Annual Fees	£50
Copy of permit	£15
LOTTERY	
Small Society - New application	£40
Small Society - Renewal application	£20

Licensing Act 2003

Product	Fee
PERSONAL	
Personal Licence	£37
Personal Licence – change of details	£10.50
PREMISES	
Premises Licence – New or Variation application	Fees Vary
Transfer application	£23
DPS Variation application	£23
Copy of licence	£10.50
Minor Variation Application	£89
Notification of Interest	£21
Club Premises Certificate – New or Variation application	Fees Vary
Copy of certificate	£10.50
Temporary Event Notice (TEN)	£21

Taxi Licensing

DRIVER

Product	Fee
New Driver - 3 year	£190
New Driver – 1 year (over 65's)	£125
Driver renewal – 3 year	£175
Driver renewal – 1 year	£70
CSE Driver training	£5
Driver Knowledge Test	£25
Replacement Licence (badge)	£10
Replacement Licence (paper)	£10
DBS Enhanced [VAT 'N']	£44
Personnel Checks [VAT 'S']	£16

NEW OPERATOR (5-year licence)

Product	Fee
1 Vehicle	£220
2 to 5 Vehicles	£580
6 to 20 Vehicles	£1,090
21 or more	£1,525

VEHICLE

Product	Fee
New Hackney Carriage	£145
New Private Hire Vehicle	£135
Renew HCV	£115
Renew PHV	£110
Replacement plate (external)	£25
Replacement plate (internal)	£15
Door stickers (for two)	£5
Transfer to new proprietor	£50
Change of vehicle	£70

OPERATOR RENEWAL (5-year licence)

Product	Fee
1 Vehicle	£215
2 to 5 Vehicles	£575
6 to 20 Vehicles	£1,085
21 or more	£1,520

Other Licensing Fees

Product	Fee
Scrap Metal Dealer – Site Licence	£550
Scrap Metal Dealer – Collector’s licence	£350
Scrap Metal Dealer – Variation	£90
Second-hand Goods’ Dealers	£55
Car Boot Sales Category 1 Up to 12 pitches	£26
Car Boot Sales Category 2 From 13 – 49 pitches	£36
Sex Establishment	£2,000
Street Collection Permit	No charge
House to House Collection	No charge

Animal Licencing Fees

Product	VAT	Application Fee (payable at application non-refundable)	Fee
Home Boarding Licence	N	£181.00	£122.00
Boarding Licence (Kennels & Catteries) up to 10	N	£181.00	£122.00
Boarding Licence (Kennels & Catteries) 11-25	N	£181.00	£181.00
Boarding Licence (Kennels & Catteries) 26-50	N	£181.00	£210.50
Boarding Licence (Kennels & Catteries) Above 50	N	£181.00	£242.00
Breeding of Dogs Licence	N	£181.00	£122.00
	N	Plus Veterinary fee (payable on application)	
Dog Day Care Licence	N	£181.00	Domestic - £122.00 Commercial - £152.55
Dog Home Boarding	N	£181.00	£122.00
Hiring of Horses Licence	N	£210.50	£181.00
	N	Plus Veterinary fee (payable on application)	
Selling Pet Animals Licence	N	£181.00	£181.00
Horse Riding Establishments	N	£210.50	£181.00
	N	Plus Veterinary fee (payable on application)	
Pet Shop	N	£181.00	£122.00
Zoo Licence	N	£724.00	£1,087
Home Boarder (Franchise) Arranger	N	£181.00	£181.00

Public Health

Pest Control

SERVICE	VAT	UNIT OF CHARGE	CHARGE
Rats and Mice (Domestic)	N	Per Visit	Free
Rodents (Commercial)	S	Per Visit	£61
Grey Squirrels	S	Per Visit	£105.80 + £21.40 per animal captured
Moles	S	Per Hour	Price on quotation based on £27.50 per 1/2 hour per officer/technician
Bedbugs	N	N/A	Advice and Sign Posting only
Cockroaches	S	Per visit (including re-visits up to max of 3)	£61
Ants	S	Per visit (including re-visits up to max of 3)	£61
Fleas	S	Per visit (including re-visits up to max of 3)	£61
Wasps	S	Per visit (including re-visits up to max of 3)	£61
Cluster Flies	S	Per visit (including re-visits up to max of 3)	£61
Insect ID	N	Per Specimen	Free
Bumble Bee Nest removal and relocation	S	Per Nest	£61
Pest control building proofing work	S	Per Hour	Price on quotation based on £27.50 per 1/2 hour per officer/technician
Camera Survey and/or smoke testing of drainage systems	S	Per Hour	Price on quotation based on £27.50 per 1/2 hour per officer/technician
Sale of Traps (supply only basis)	S	Per Item	£20.30 Rat trap (with box and key) £15.25 Mouse trap (with box and key) £5.09 Mouse trap (not boxed) £25.40 Flea traps

Private Water Supplies

DETAILS	VAT	UNIT OF CHARGE	CHARGE
Risk assessment	N	each assessment	Cost of officer time @ £54 per hour
Investigation	N	For each investigation	Cost of officer time @ £54 per hour
Analysing a sample			
Taken under Regulation 10	N	Per sample	£76 plus laboratory fees
Large supplies (Regulation 9 Group A & B)	N	Per sample	£76 plus laboratory fees
Carrying out works or measures that an owner has failed to carry out in accordance with an improvement notice.			At cost – recovered from the relevant person

Housing

DETAILS	UNIT OF CHARGE	Application Fee	Grant Fee/Charge Fee	VAT
Housing Notice/Order	Per Notice	N/A	£457.65	N
House of Multiple Occupation License – Up to 5 Occupants	Per License	£484.00	£362.00	N
House of Multiple Occupation License – Over 5 Occupants	Per License	£484.00 + £60 per extra occupant	£362.00 + £60 per extra occupant	N
Fixed penalty Notice under property Redress Scheme	Per FPN	N/A	£5,000 reduced to £3,000 if paid within 28 days	N
Fixed penalty Notice under Smoke & Carbon Monoxide Regs	Per FPN	N/A	£1,000 first offence and £5,000 for any subsequent offence	N
Immigration Inspection	Per Inspection	N/A	£157.64	S
Variation to amending a licence	Per Inspection	N/A	£122.00	N

Food Hygiene

DETAILS	VAT	UNIT OF CHARGE	CHARGE
Requested re-inspection for purposes of re-rating under Food Hygiene Rating Scheme	N	Per application	£160.70

Miscellaneous

DETAILS	VAT	UNIT OF CHARGE	CHARGE
Export Certificate	N	Per certificate	£58
Contaminated Land Enquiries	N	per hour	£135.26
Community Protection Notice (Fixed Penalty)	N	Per Notice	£101.70. Reduced to £50.85 if paid within 14 days
Street Traders - 113694	N	Per Licence	£900
Piercing / tattoo / acupuncture / electrolysis - first artist - 113694	N	Per Licence	£183
Piercing / tattoo / acupuncture / electrolysis - additional artist - 113694	N	Per Licence	£99.67

Conference and Business Centre

Room	Working hours							Outside Hours	
	Commercial				Charity				
	Full Day - 5 hours & over	Half Day - Under 5 hours	Tea & Coffee Cost per cup	Hourly Rate - No Refreshments included	Full Day - 5 hours & over	Half Day - Under 5 hours	Tea & Coffee Cost per cup	Price per hour over and above basic rate	Price per hour after 10pm
FULL SUITE	£489	£290	£1.00	N/A	£220	£131	£1.00	£30	£39
SHIELD	£355	£236	£1.00	£78.00	£151	£103	£1.00	£30	£39
WHEEL	£294	£195	£1.00	£61.00	£133	£87	£1.00	£30	£39
CROSS	£294	£195	£1.00	£61.00	£133	£87	£1.00	£30	£39
PADDOCK	£199	£105	£1.00	£45.50	£89	£48	£1.00	£29	£35
LOSTOCK	£199	£105	£1.00	£45.50	£89	£48	£1.00	£29	£35
RIBBLE	£145	£76	£1.00	£35.50	£62	£34	£1.00	£26	£34
OAK	£135	£68	£1.00	£31.50	£46	£25.50	£1.00	£18	£27

Security provision at the Conference Centre of £20 per hour (Mon-Sun) and £35 on Bank Holidays (minimum 6 hours charge).

All prices quoted are excluding VAT at 20%

Council Tax and Business Rates - Summons and Liability Orders

Type of Fee	Unit of Charge	Charge per Unit	VAT
Council Tax Administration - recovery admin costs for summons	Each	£58.50	N
Council Tax Administration - recovery admin costs for liability orders	Each	£31.50	N
Business Rates Administration - recovery admin costs for summons	Each	£58.50	N
Business Rates Administration - recovery admin costs for liability orders	Each	£31.50	N

Worden Hall

To note that fees and charges in respect of Worden Hall will be reviewed during the year as part of the commercial strategy review.

If you are interested in hosting a wedding or any other event, you can contact them at **wordenhall@southribble.gov.uk**.

Legal Services

Where matters are more complex, variation from these charges will be discussed at the outset.

Note: all charges below are VAT category N except in relation to a minority of sites opted to tax.

Service	Charge
New Lease	£600
Disposal of Land	£533
Disposal of Large Site	£533 and/or hourly rate thereafter
Acquisition of Public Open Space	£533
Disposal of Land Via Auction	£1,067 or 1.5% of sale price (whichever is higher)
Drafting of Easement	£320
Drafting of Wayleave Agreements	£160
Memorandum for Rent Review	£108.50
Retrospective Consent	£426
Drafting of Section 106 Agreement	£1,067 minimum (complicated matters to be on a time recovery basis)
Footpath Diversion	£1,700 minimum (plus advertising costs)
Prosecution Work for Other Bodies	£106 per hour
Licence to Assign	£400
Licence to Underlet	£373
Photocopying - Tree protection Order	£21
Photocopying - Section 106 Agreement	£53
Photocopying - Lease	£53

Parking

Ecroyd St – Leyland

Length of Stay	Charge
1 hour free	£ 0.00
Up to 3 hours	£ 1.00
Up to 5 hours	£ 3.00
Over 5 hours	£10.00

East St, Churchill Way / Sumner St, Leyland

Leyland

Length of Stay	Charge
1 hour free	£0.00
Up to 3 hours	£1.00

King St, Leyland / Hope Terrace, Lostock Hall

Length of Stay	Charge
1 hour free	£0.00
Up to 3 hours	£1.00
All day	£3.00
7-days	£12.00

Station Approach (Railway Station)

Length of Stay	Charge
1 Day	£1.00
2 Days	£2.00
3 Days	£3.00
7 Days	£4.00

Parking Permits

Type of Fee	Unit of Charge	Charge per Unit	VAT
7 Days Ticket	7 days	£20.00	Inc.
Long-Stay Parking Permit	3 months	£115.00	Inc.
Long-Stay Parking Permit	6 months	£220.00	Inc.
Long-Stay Parking Permit	12 months	£400.00	Inc.

Market Trader permit of £100 per 6 months being applicable to King Street (on return to the new market).

The above costs include VAT at standard rate.

Sports Pitches

Football Pitches

Type of Fee	Unit of Charge	New Teams	Existing Teams (33% Reduction)	VAT
Cat A (S)	Per season	£498.04	£333.68	N
Cat A (J)	Per season	£249.01	£167.30	N
Cat B (S)	Per season	£389.98	£261.23	N
Cat B (J)	Per season	£194.94	£130.61	N
Cat C (S)	Per season	£212.82	£142.58	N
Cat C (J)	Per season	£106.41	£71.29	N

Categories:

Seniors over 18

Juniors under 18

Cat A - Changing accommodation, goal posts erected, pitches marked out

Cat B - Changing accommodation, pitches marked out

Cat C - Pitch only

Waste Services Fees & Charges and Recycling

Type of Fee	Unit of Charge	Charge per Unit	VAT
Civic Amenity Collection (Bulky Waste including waste electrical items) - 1 item	1 item	£24.50	N
Civic Amenity Collection (Bulky Waste including waste electrical items) – 2 to 5 items	2 to 5 items	£49.00	N
Civic Amenity Collection (Bulky Waste including waste electrical items) – 6 items	6 items	£73.00	N
Civic Amenity Collection (Bulky Waste including waste electrical items) – 7 to 10 items	7 to 10 items	£98.00	N
Garden Waste Collection Service	Per bin per year	£30.00	N
New/Replacement/Additional Bins – 240 litres (Green Boxes £10)	Per bin	£30.50	N

Trade Waste Schedule 2

Type of Fee	Residual Bin size	Rental	Collection	Disposal	Collection
Schools General	1100	No	£462.00	No	£462.00
Schools General	360	No	£159.00	No	£159.00
Care Homes General	1100	No	£462.00	No	£462.00
Care Homes General	360	No	£159.00	No	£159.00
Church General	1100	£69.00	No	No	£69.00
Type of Fee	Paper & Card Recycling Bin	Rental	Collection	Disposal	Collection
Schools & Care Homes	1100/660	£69.00	£179.00	No	£248.00

Size of Bin	Total
360 litre	£496.00
1100 litre	£1,210.00

Replacement Garden Waste Permits - £2.95

Replacement Lost & Stolen Waste Containers.

Replacement 240L Wheelie Bins - £30.50

Replacement Green Box's - £10

Events Charges – Waste Management

Type of Fee	Residual Bin size		Delivery & Collection
Bin Delivery/Collection	Up to 2 x 1100		£30
Bin Delivery/Collection	4 x 240/360		£30
For larger number of bins, the costings will be applied cumulatively			
Emptying & Disposal	Residual	For the 1 st bin (any size)	£28.50
Emptying & Disposal	Recycling	For every additional bin	£5.70
Emptying & Disposal	Residual	For the 1 st bin (any size)	£5.80
Emptying & Disposal	Recycling	For every additional bin	£1.40
Please be aware if any recycling bin is found to be contaminated disposal cost will revert to residual			
Type of Fee	Bags		Collection & Disposal
Refuse Bags	5 x bags or part thereof		£13.50
N.B. Bags can be purchased from the council at £1.20 for 10 bags. All bags must be tied for collection.			
N.B. Administration charge +10% of ALL delivery and disposal costs.			

Even though there is no charge for rent of bins, organisations requesting the bins will be liable for any repair and replacement costs for damaged or lost bins.

These costs are for guidance only any quote and agreement will be generated by the Waste Team.

Other Fees and Charges

Allotments, Garages and Grazing Licences

Site	Volume	Cost
St Johns green Allotments	8 plots	£32.50 per plot per year
Higher Walton Allotments	3 plots	£32.50 per plot per year
Pigeon lofts, Bamber bridge	8 Plots	£32.50 per plot per year
Grazing Licence Kellet Lane	1	£347.44 per year
Garage licence Leyland	4	£12.20 +VAT per week
Garage licence Penwortham	11	£12.20 + VAT per week
Parking plots Longmeanygate	20	£44.50 + VAT per plot per year

Leyland Market

Rental charges are not listed because they are agreed on an ad hoc basis with the tenant.

Community Centres

Moss Side Community Centre

VENUE HIRE PRICING TABLE

Hire price per hour	£21.36	
Half day hire rate	£53.90	Maximum 5 hours
Evening hire rate	£53.90	Maximum 5 hours
Full day hire rate	£135.26	

No VAT payable on any of the above hire charges.

South Ribble Leisure Limited Fees

Below is the Price List for some of the services available at South Ribble Leisure Limited, however a comprehensive list can be found on their website [South Ribble Leisure – South Ribble Leisure](#).

	Price List 25/26	VAT
Adult Swim	£5.05	N
Junior Swim	£4.10	N
Tennis Court Indoor	£20.35	N
Badminton Court	£10.10	N
Squash Court	£10.10	N
Adult Gym	£9.15	N
Sports Hall Full Hall Hire	£50.85	N
Swimming lessons	£6.65	N
Gymnastics lesson	£6.65	N
Main Pool Hire	£55.95	N